Accessing Reports & Statistics in EBSCOadmin

For library & school staff - updated October 2020

[Complete list of EBSCO databases provided by BadgerLink]

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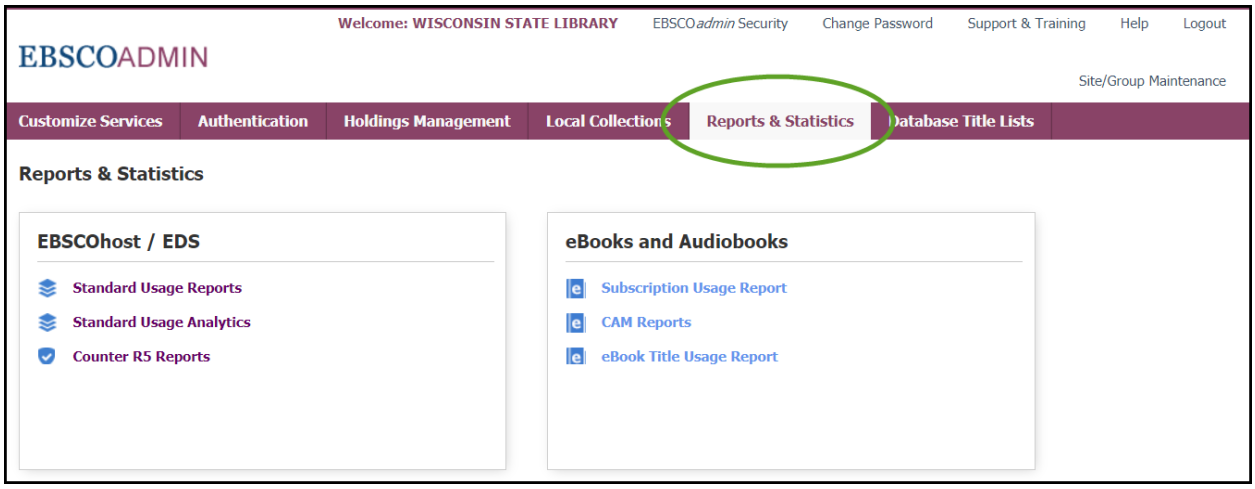
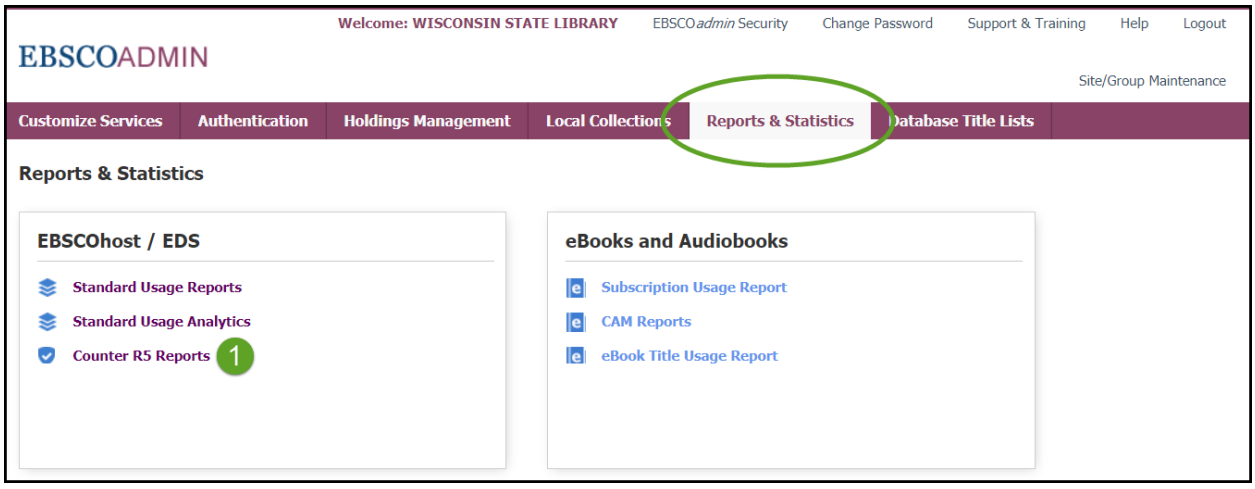
1. Log into EBSCOadmin. Contact BadgerLink if you do not have a login.

2. Select **Reports & Statistics** from the navigation menu

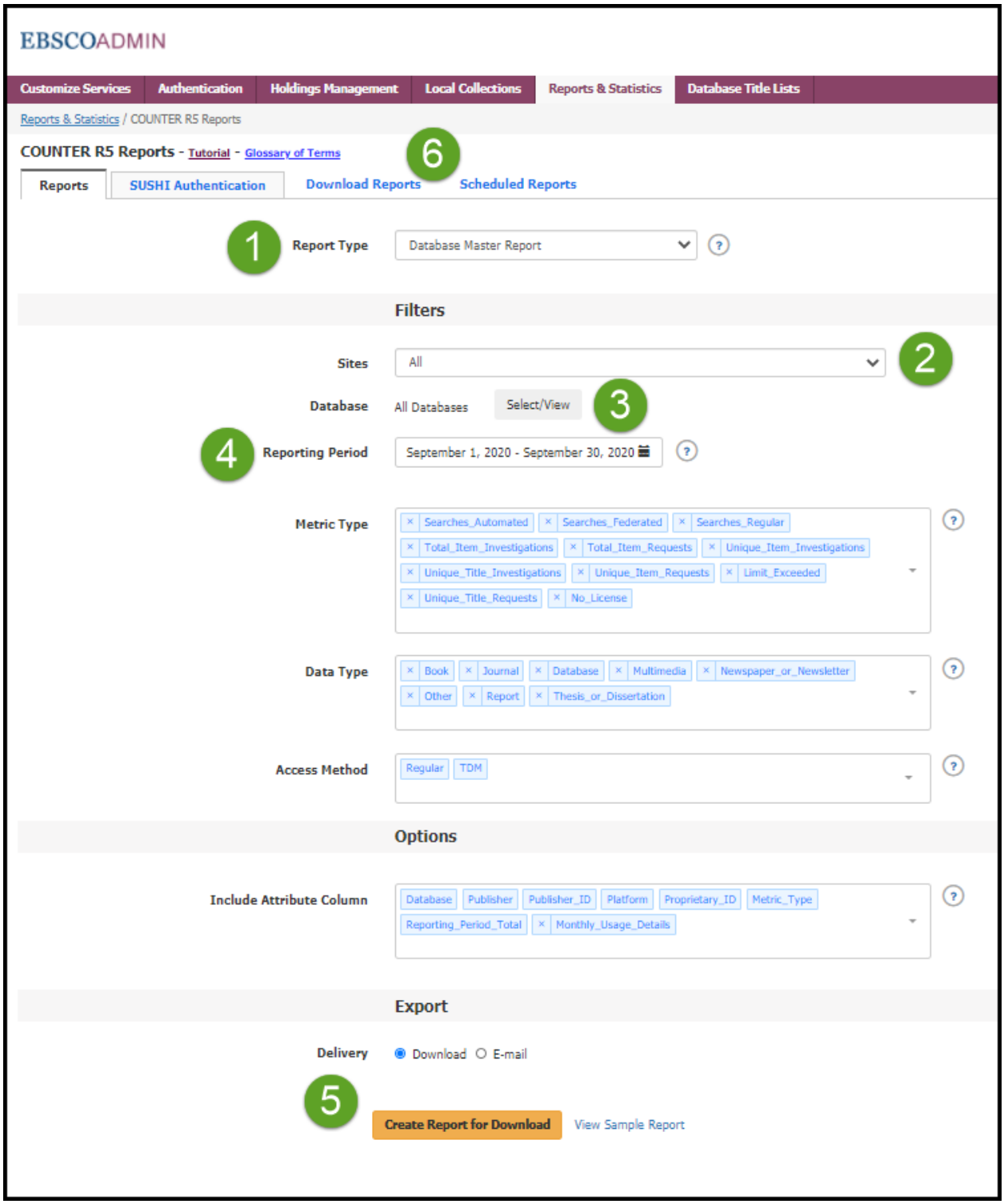


A variety of options are available depending on the EBSCO products to which you subscribe, or have access to through BadgerLink.

3. **Counter R5 Reports**

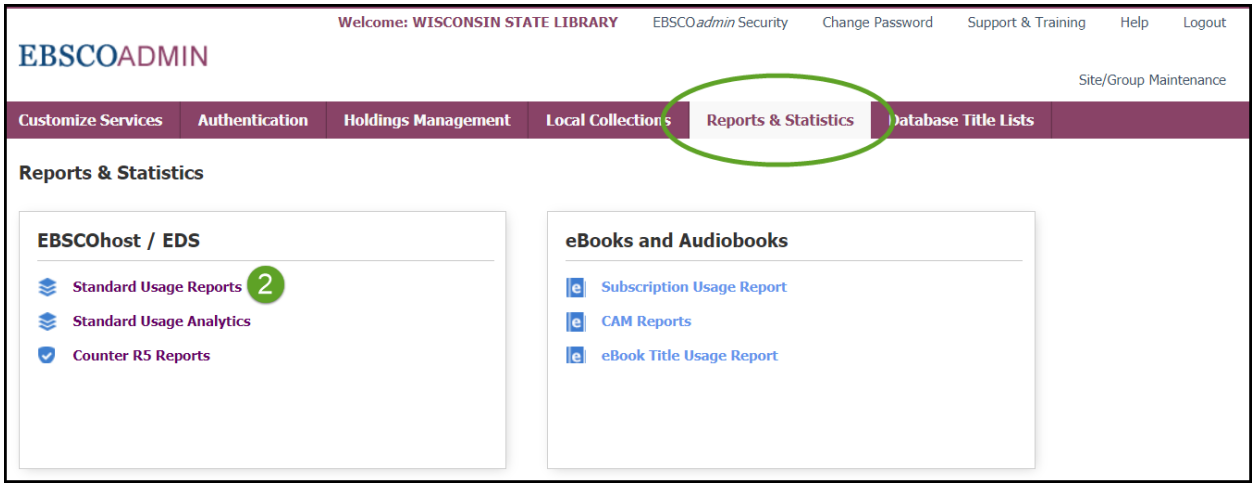
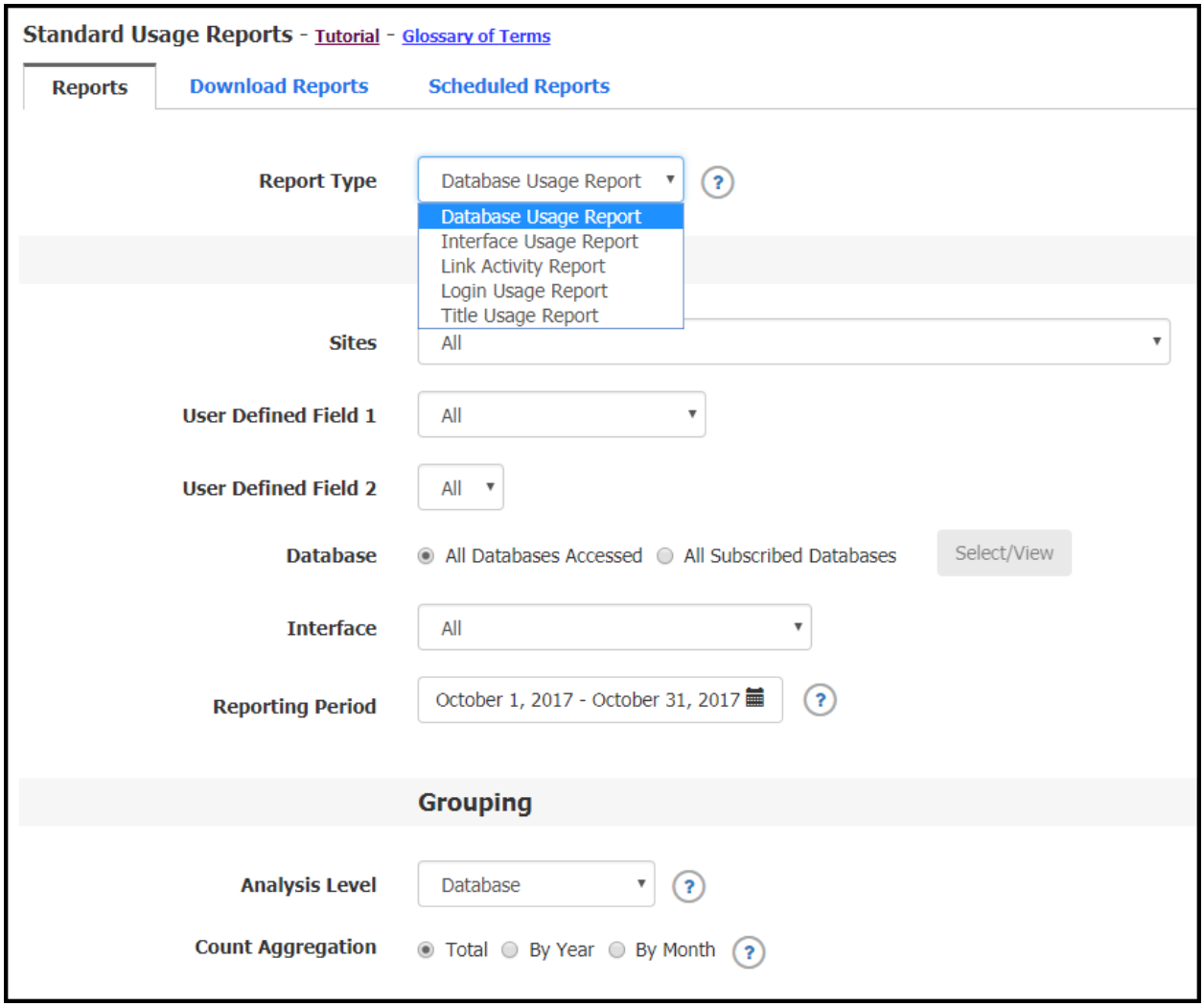


The COUNTER R5 Reports follow the Code of Practice standard and provide multiple report types on overall book, database, journal, or platform use. Earlier Release 4 reports are no longer available.



1. Choose the report type
    - Public libraries should run the ***Database Master Report*** and use the *Total Item Investigations* metric type data for the Annual Report
2. Select the Site - you may have access to multiple Sites/accounts
3. Select Databases to include - see [Statewide (BadgerLink) Databases] for complete list
4. Update the Reporting Period
5. Select the Delivery Option
6. Downloaded reports will appear in the *Download Reports* tab

4. **Standard Usage Reports**



Standard Usage Reports do not follow the COUNTER Code of Practice but may be helpful for viewing *Interface* usage (i.e. *Explora*, *History Reference Center*, *Literary Reference Center/Plus*). Definitions available on the [EBSCO Connect website](#).